

Curriculum Design for Excellence, Inc.  
Curriculum Design for Excellence On-line

## **Privacy Statement**

### **Protecting the confidentiality and security of your information.**

Curriculum Design for Excellence, Inc. maintains physical, electronic, and procedural safeguards to ensure that your personal information is treated responsibly and in accordance with our privacy policy. We restrict access to your personal information within our organization to those employees who need to know that information to provide products or services to you.

### **Data Security**

When you send confidential personal credit card information to us on our Web site, a secure server software which we have licensed encrypts all information you input before it is sent to us. The information is scrambled en route and decoded once it reaches our Web site.

### **Collection of Personal Information**

Curriculum Design for Excellence, Inc. collect personal information about you or your organization from the following sources:

1. Information we receive from you on registration forms or other forms that you complete,
2. Information about your transactions with us,
3. Information about the services that you are requesting,
4. Information from your credit card if you use it to pay for a Curriculum Design On-line subscription, a workshop registration, or for materials purchased.

Curriculum Design for Excellence, Inc. does not sell personal information from you or your organization to anyone.

### **E-mail**

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